



INDIAN INSTITUTE OF PETROLEUM AND ENERGY, VISAKHAPATNAM

ESTIMATE FOR CONSULTANCY/TESTING ASSIGNMENT

Form CT-02

1. Title of the Proposal :

2. Type of Job: Consultancy / Testing
 National / International

3. Proposal: Attach **Form CT-01**

4. Details of the CI and Co-CI(s):

Employee Code	Employee's Name	Designation	Department	CI/CO-CI	Tentative Share of each member	Signature

5. Break-up of charges:

	BUDGET HEAD DESCRIPTION	AMOUNT (Rs.)
A	TOTAL CHARGE	
B	GST @ 18% ON TOTAL CHARGE, i.e. (A)	
C	GROSS AMOUNT	

Break-up of Total Charge (A)		
A1	EXPENSES	
	Recurring	
	i. Field Visits & Vehicle Charges	
	ii. Salary/Cost of Labour, Travel, Miscellaneous Expenses etc.,	
	iii. Lodging and Boarding Charges	
	iv. Contingency/Consumables etc. (not exceeding 20% of A1)	
	Non-Recurring	
	v. Equipment Charges (To be credited to DGF)	
A2	CONSULTANCY/TESTING CHARGES	
	i. Honorarium to CI and Co-CI	
	ii. Honorarium to Outside Consultants	
	ii. Honorarium to Technical/Support Staff	
A3	INSTITUTE CHARGES @40% (in case of total charge(A) involving IPE facilities) @30% (in case of total charge(A) not involving IPE facilities)	
	TOTAL (A1+A2+A3)	

No deduction will be made from the budget head except applicable income tax.

Encl: Form CT-01

Signature of HOD

Signature of the Consultant-in-Charge

Date:

Date:

(Project originating from different departments shall be routed through the respective HODs of the CI and Co-CI)

FOR OFFICIAL USE ONLY

Assoc. Dean (R&D)

Date:

Dean (R&D)

Date: